

		Job Description		Doc No: HR-F-12 Rev: 03
Designation	Sr. Technician (ITI) , Asst. Engineer/ Junior Engineer (Diploma)			
Department	Production			
Location	Gurgaon			
Education Qualification	ITI /Diploma in Mechanical Engineering, Mechatronics			
Technical Qualification / Certification				
Experience Range	2-5 Years	Relevant Experience	2-3 years	
Industry Prefrence (if Any)	1. Aerospace and Defence 2 3			
Technical Must have skills	S. No.	Skills	Required level(B-Basic/ A-Advance/ E- Expert)	
Required Level (Basic /Advance / Expert)	1	Ability to fit, fasten and install parts in complex mechanical structure with required precision of Aircraft standards	E	
	2	Adherence to assigned work hours	E	
	3	Ability to follow detailed written and verbal instructions	A	
	4	Knowledge and implementation of 5S	E	
	5	Basic working knowledge of Microsoft Office to assist in compiling reports and utilizing spreadsheets for parts and project tracking	A	
Job Responsibilities	Operate various power tools including but not limited to torque wrenches, callipers, and gauges in a safe and proficient manner			
	Perform layout of electrical harness, pipes and equipment in complex aerostructure			
	Experience in Final integration and testing of the Electro-mechanical assembly			
	Able to perform job as per Electrical/Mechanical drawings, wiring list, work instructions, data sheets, Bill of Materials provided in the form of the Production file.			
	Performs sealing tests and calibration using test equipment and instrumentation			
	Handle Assembly line, Coordinate with PPC & Quality to ensure free flow production			
	Assist with product training for team members and operator certification			
	Recommend improvements on assembling processes and system design in view of performance, quality and safety			
	Comply with Good Manufacturing Practices, Safety Program, and according to AS9100D standards			
	Performs all work in conformance with safe work practices			
	Application of team working ethic at all times and ensuring support for other/all members of the Production Team and related departments			
	Assist with packing and dispatch			